

Guaranteed Admissions Transfer Agreement

This Guaranteed Admissions Transfer Agreement (Agreement) is entered into by and between the Junior College District of Metropolitan Kansas City, Missouri aka Metropolitan Community College (MCC), a public community college district and political subdivision of the State of Missouri, having a principal business address at 3200 Broadway, Kansas City, Missouri 64111, and Harris-Stowe State University (HSSU), having a principal business address at 3026 Laclede Avenue, St. Louis, Missouri 63103

In the interest of providing educational opportunities to students and to foster completion of a baccalaureate degree, the parties enter into this Agreement to facilitate a seamless transfer for MCC students who wish to attend Harris-Stowe State University, and provide a pathway to students completing Associate in Arts and Associate in Science degrees at MCC to transfer with full junior student standing into HSSU. The parties value this cooperative Agreement and recognize its importance in serving current, new, and future students of both parties.

- 1 **Degree Programs.** Students graduating from MCC with the Associate in Arts or the Associate in Science degree are eligible to transfer into Baccalaureate programs at HSSU in accounting, business administration, health care management, information science and computer technology, early childhood education, elementary education, middle school education, secondary education, education studies, biology, mathematics, criminal justice, and urban affairs. As a supplement to this Agreement, MCC and HSSU commit to establishing course transfer recommendations to ensure correct alignment of core curricular requirements and program requirements including the prerequisites. MCC graduates completing the Associate in Arts or Associate in Science degree will have satisfied all HSSU lower division general education requirements.
- 2 **Eligibility.** Student eligibility under this Agreement requires the following.
 - a) The student must graduate from MCC with the Associate in Arts or Associate in Science degree.
 - b) The student must have earned a minimum cumulative grade point average of 2.0.
 - c) A minimum grade of "C" is required in all courses taken to satisfy core and elective requirements for each course to receive transfer credit.
 - d) Students must satisfy all other requirements as outlined in both the MCC and HSSU bulletins.
 - e) Any equivalent general education courses taken at MCC beyond the general education credits that are earned outside the Associate in Arts or Associate in Science degree will be evaluated on a course-by-course basis.
- 3 **Obligations of Metropolitan Community College:**
 - 3.1 Publicize this Agreement to current and prospective students via both print and electronic communication resources.
 - 3.2 Communicate annually with HSSU officials regarding any curricular changes that have impact on this Agreement.
 - 3.3 Provide recruitment opportunities for HSSU such as invitations to college transfer fairs, individual recruitment visits, and promotional literature displays.
 - 3.4 Assign responsibility to the Director of Educational Services to oversee this Agreement and ensure continued effectiveness of this Agreement.
 - 3.5 Provide a website link to HSSU on the MCC transfer website.

4. **Obligations of Harris-Stowe:**

- 4.1 Work collaboratively with MCC to ensure proper curricular alignment of degree requirements
- 4.2 Admit eligible MCC graduates into HSSU with full junior student standing.
- 4.3. Notify MCC officials annually of any curricular changes that would impact this Agreement.

5. **Obligations of Eligible Students:**

- 5.1 Submit all documentation required for admission by HSSU, including, official high school transcript or equivalent as required by HSSU
- 5.2 Submit the Harris-Stowe application for admission with all required documentation by the last business day in July for fall admission and December for spring admission
- 5.3 Admission to HSSU does not necessarily guarantee admission to a specific degree program, therefore, students shall refer to the appropriate sections of the university bulletin for program specific admission requirements.

6. **Program Review.** This Agreement shall be subject to review and modification every three years by officials at HSSU and MCC. The parties will notify one another of curricular changes that impact this Agreement. This enables seamless transfer for students. Either party may terminate this Agreement by written notice at least one (1) year in advance of the effective date of termination. This Agreement will be renewed automatically until superseded by a new agreement or formally terminated

7. **Miscellaneous**

- 7.1 This Agreement constitutes the entire agreement and understanding between the parties with respect to the subject matter herein, and may be amended or modified only by the mutual written agreement of both parties
- 7.2 This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, collectively, shall constitute one original document. If a party sends a signed copy of this Agreement via digital transmission, such party will, upon request by the other party, provide an originally signed copy of this Agreement.

The undersigned representatives of the parties, Metropolitan Community College and Harris-Stowe have executed this Agreement on the dates indicated:

Junior College District of Metropolitan
Kansas City, Missouri

By: Mark S. James
Mark S. James
Chancellor / CEO

Date: 12/5/13

Harris-Stowe State University

By: Constance Gully
Constance Gully
Interim President

Date: 12/2/2013